



# Sustainability Self Assessment Guide

November 2020

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# Sustainability Self Assessment Guide

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SSSA Sustainability Supplier Self Assessment

Access through the

**CNH Industrial Supplier Portal**

<https://supplier.cnhind.com/>

# Sustainability Self Assessment Guide

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- **User without a User ID** (see page 4)
- **User with a User ID** (see page 9)
- **Help desk and support** (see page 23)

# Sustainability Self Assessment Guide

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## ➤ User without an User ID

# Sustainability Self Assessment Guide

How to obtain an user ID:

Connect to CNH Industrial **SUPPLIER PORTAL** : web site <https://supplier.cnhind.com>

The screenshot displays the CNH Industrial Supplier Portal interface. The browser address bar shows the URL <https://supplier.cnhind.com/supplier/cnhind.supplier.portal.userinterface/home>. The page header includes the CNH Industrial logo and the text 'Supplier Portal'. A navigation menu on the left lists options like Home, My profile, My links, News, Documents, Modules, and Portal Administration. The main content area features a large image of a skid steer loader in front of industrial silos. Below this image is a section titled 'Operational News' with several news items. On the right side, there is a vertical list of red buttons: 'SUPPLYING TO CNH INDUSTRIAL', 'HOW TO BECOME A PROSPECTIVE SUPPLIER', 'SUSTAINABILITY', 'FAQ', 'TROUBLESHOOTING', and 'CREATE A NEW USER ID'. A red arrow points to the 'CREATE A NEW USER ID' button.

Click on «Create a New userID»

# Sustainability Self Assessment Guide

The screenshot shows a web browser window with the URL <https://supplier.cnhind.com/supplier/CNHInd.Supplier.Portal.UserInterface/Authentication/Supplier/Registration#step...>. The page is titled "Supplier Portal" and "Supplier Portal Access Request". It features a sidebar with navigation links: Home, My profile, My links, News, Documents, Modules, and Portal Administration. The main content area has a progress bar with four steps: 1. Access approval (active), 2. Company information, 3. Supplier user information, and 4. Password. The form includes three input fields for "CNH Industrial contact person \*", "CNH Industrial contact person's phone number \*", and "CNH Industrial contact person's email \*". A grey box with the text "Please provide the information of the CNH Industrial employee who will approve your access" is positioned to the right of the first input field. At the bottom right, there are three buttons: "Previous", "Next" (circled in red), and "Cancel". The footer displays logos for various brands: CASE IH, STEYR, CASE, NEW HOLLAND, IVECO, IVECO ASTRA, IVECO BUS, MAGIRUS, IVECO DEFENCE VEHICLES, and FPT. The taskbar at the bottom shows various application icons and the system clock at 11:12.

Supplier Portal

Home / Do you need a userID

## Supplier Portal Access Request

1. Access approval 2. Company information 3. Supplier user information 4. Password

CNH Industrial contact person \*

CNH Industrial contact person's phone number \*

CNH Industrial contact person's email \*

Please provide the information of the CNH Industrial employee who will approve your access

Previous Next Cancel

CASE IH STEYR CASE NEW HOLLAND IVECO IVECO ASTRA IVECO BUS MAGIRUS IVECO DEFENCE VEHICLES FPT

# Sustainability Self Assessment Guide

The screenshot shows a web browser window with the URL <https://supplier.cnhind.com/supplier/CNHInd.Supplier.Portal.UserInterface/Authentication>. The page title is "Supplier Portal". The left sidebar contains links: Home, My profile, My links, News, Documents, Modules, and Portal Administration. The main content area is titled "Supplier Portal Access Request" and features four tabs: 1. Access approval, 2. Company information (highlighted in red), 3. Supplier user information, and 4. Password. The "Company information" tab contains the following fields: "Vendorcode as per your Purchase Order" (text input), "Company name \*" (text input), "Address (street name and number) \*" (text input), "Postal code \*" (text input), "City \*" (text input), "State" (text input), and "Country \*" (text input). A grey callout box states: "By providing your vendor code, the system will fill in automatically the company information data. If this does not happen or you don't know your vendor code yet, please complete the fields manually." A red-bordered box at the bottom of the form contains the text: "Fill in mandatory (\*) fields for Access Approval, Company Information, Supplier User information, Password. You'll receive your «User ID» by email".

Supplier Portal

Home / Do you need a userID

Supplier Portal Access Request

1. Access approval 2. Company information 3. Supplier user information 4. Password

Vendorcode as per your Purchase Order

Company name \*

Address (street name and number) \*

Postal code \*

City \*

State

Country \*

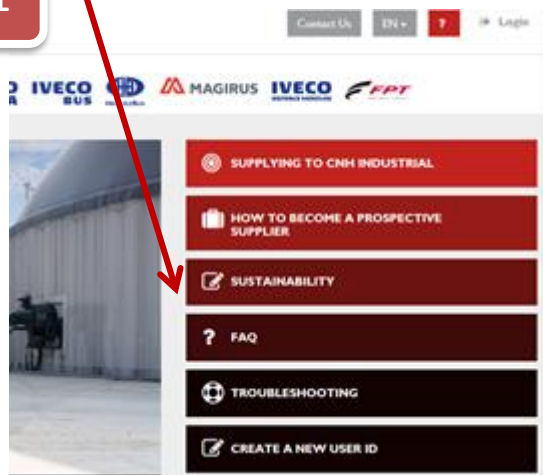
By providing your vendor code, the system will fill in automatically the company information data. If this does not happen or you don't know your vendor code yet, please complete the fields manually.

Fill in mandatory (\*) fields for Access Approval, Company Information, Supplier User information, Password. You'll receive your «User ID» by email

# Sustainability Self Assessment Guide

With the new user ID click on «Sustainability» from the Supplier Portal Homepage

1



2

Ask for Sustainability tool first access following the instruction

## Supplier assessment

CNH Industrial's standards of environmental and social responsibility have been fully integrated into its supply chain management. Moreover, a monitoring process is adopted to verify that suppliers meet the sustainability standards set by CNH Industrial and, where necessary, to take steps towards improvement and realignment.

[Go to Sustainability Self Assessment Tool](#)

[Download the Supplier Self Assessment Tool Manual](#)

If you have a userID but you are not configured in Sustainability, logon to the Supplier Portal, select "My profile" in the menu, select "My functional groups" and then click the plus button next to "Quality SQP". Finally click on the SAVE button at the end of the page.

The Supplier Portal Support Team will send you an e-mail as soon as the access is granted.



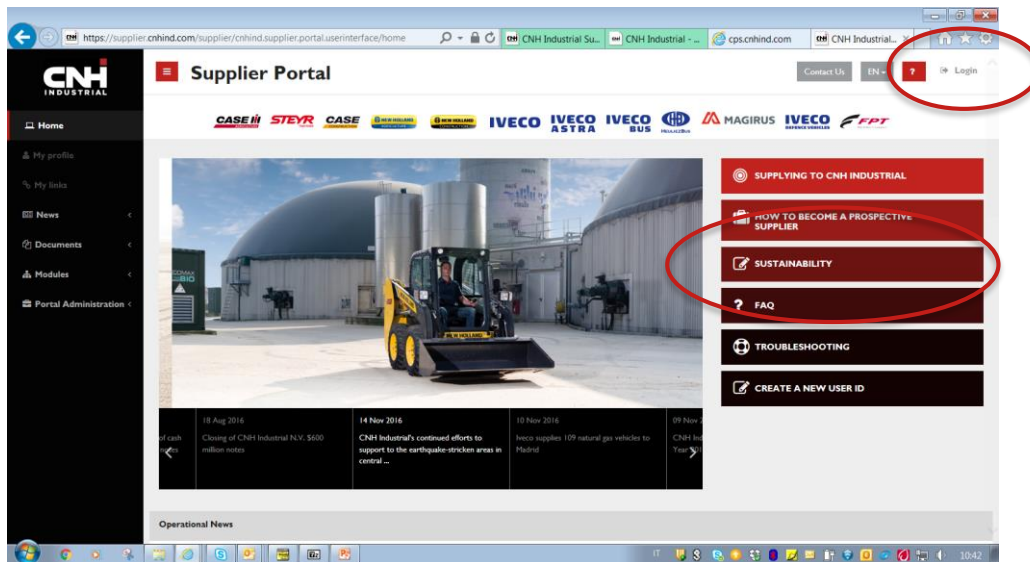
# Sustainability Self Assessment Guide

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## ➤ User with a User ID

# Sustainability Self Assessment Guide

1. Connect to CNH Industrial **SUPPLIER PORTAL**:  
The web site is <https://supplier.cnhind.com>
2. Click on «Sustainability» and «Login»



3. Click on  
«Go to Sustainability Self Assessment Tool »

**Supplier assessment**

CNH Industrial's standards of environmental and social responsibility are high. Moreover, a monitoring process is adopted to verify that suppliers are in compliance, or, if necessary, to take steps towards improvement and realignment.

- [Go to Sustainability Self Assessment Tool](#)
- [Download the Supplier Self Assessment Tool Manual](#)

If you have a userID but you are not configured in Sustainability, log

# Sustainability Self Assessment Guide

1. Click on «Proceed» if you are configured for Sustainability
2. If you have an «User Id» but you are not configured in Sustainability see the “how to logon “description

**CNH INDUSTRIAL**

**Supplier Portal**

Home / Modules / Quality / Sustainability Tool

**Sustainability self assessment**

CNH Industrial, a monitoring process is adopted to verify that suppliers meet the sustainability standards set by our company and, where necessary, to take steps towards im realignment.

The Sustainability Self Assessment tool provides a questionnaire concerning several aspects of your company related to Sustainability themes.

**Proceed**

**How to log on ?**

If you have a userID but you are in the menu, select "My functional groups" and then click the plus button next to "Quality SQP". Finally click on the SAVE button at the end of the page.

The Supplier Portal Support Team


If you have issues, please contact

**Contact Us** EN ?

# Sustainability Self Assessment Guide



## Sustainability Questionnaire

CAUTION:  SAVE FREQUENTLY TO AVOID LOSING DATA



### QUESTIONNAIRES SEARCH

Segments&Functions

Master Supplier

Questionnaire Version

Reset

Search

2















Export



### RESULTS

1

3

| Action  | Questionnaire Version             | Master Supplier                      | Auditor writer       | Status               | Sup. Score           | Aud. Score           | Sup. Complete   | Auditor Complete  | Date                 |
|---|-----------------------------------|--------------------------------------|----------------------|----------------------|----------------------|----------------------|---|---|----------------------|
|   | <input type="text" value="2020"/> | <input type="text" value="cg test"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/>  | <input type="text"/>  | <input type="text"/> |
|   | 2020                              | CG TEST SUPPLIER                     |                      | Active               | 0.00                 | 0.00                 |    |    | 16/11/2020           |
|   | 2019                              | CG TEST SUPPLIER                     |                      | Active               | 0.00                 | 0.00                 |    |    | 22/11/2019           |
|   |                                   |                                      |                      |                      | 0.00                 | 0.00                 |  |  | 09/01/2019           |
|   |                                   |                                      |                      |                      | 0.00                 | 0.00                 |  |  | 09/10/2017           |

1 - Enter the name of your company

2 - Click on Search

3 - Click on  to open the 2020 SSSA

# Sustainability Self Assessment Guide



Sustainability Supplier Self-Assessment version 2020

CAUTION:  
SAVE FREQUENTLY TO AVOID LOSING DATA



- Header
- MS details
- Copy

**DUE DATE**  
12/31/2020 12:00:00 AM

**LAST SAVED DATE**

**Master Supplier**  
CG TEST SUPPLIER

Answers

Human Rights

- ⚠ Do you have a COMPANY code of conduct that...
- ⚠ Do you have a SUPPLIER code of conduct tha...
- ⚠ Do you know the location of 100% of the su...
- ⚠ Does your company have a program or proces...

## Human Rights

- ⚠ HR1 - Do you have a COMPANY code of conduct that specifically addresses and is consistent with the AIAG Corporate Responsibility Guidance Statements in such areas as Basic Human Rights, Forced / Compulsory Labor, Child Labor, Discrimination and Harassment, Freedom of Association, Health & Safety, Compensation and Working Hours including overtime?
- ⚠ HR2 - Do you have a SUPPLIER code of conduct that specifically addresses and is consistent with the AIAG Corporate Responsibility Guidance Statements in such areas as Basic Human Rights, Forced / Compulsory Labor, Child Labor, Discrimination and Harassment, Compensation and Working Hours including overtime?
- the supplier facilities that provide goods or services to your company?
- or process in place to measure or verify responsible Working Conditions practices of its
- al requirement on its suppliers (including staffing agencies) to be in compliance with Labor

% Answers

100  
90  
80  
70  
60  
50  
40

- Search
- Save draft version of responses
- Collapse all responses for the section
- Display all responses for the section
- Export .PDF version of complete assessment



# Sustainability Self Assessment Guide



## Sustainability Supplier Self-Assessment version 2020

|                     |                        |                 |
|---------------------|------------------------|-----------------|
| Header              | DUE DATE               | LAST SAVED DATE |
| MS details          | 12/31/2020 12:00:00 AM |                 |
| Copy                |                        |                 |
| Answers             |                        |                 |
| Human Rights        |                        |                 |
| Environment         |                        |                 |
| Compliance & Ethics |                        |                 |

**Human Rights**  
! HR1 - Do you have a COMPANY code of  
Guidance Statements in such areas as Bas  
Freedom of Association, Health & Safety, Co

### CG TEST SUPPLIER

| Supplier Code | Supplier description | Duns HQ |
|---------------|----------------------|---------|
| CN1DN640      | TESTCO               |         |
| CN2DN640      | TESTCO               |         |
| CN3DN640      | TESTCO               |         |
| CN4DN640      | TESTCO               |         |
| CJ1DN640      | TESTCO               |         |
| CN2WMF02      | CNHi dummy supplier  |         |

Clicking on «MS Details» it is possible to view the composition of the Master Supplier.

Please see the next page for more details.

# Master Supplier

## How to manage

The Self Assessment Questionnaire is structured according to our Suppliers' Company structure on Headquarter level (DUNS HQ) . For each Supplier Company, a Master Supplier has been created that corresponds to either:

- 1) a Headquarter according your Company Structure (DUNS HQ) or
- 2) a group of headquarters – aggregated in line with requests from previous years.

Each Master Supplier is linked to a single questionnaire to be answered.

You can request to change your Master Supplier structure :

- If the it does not correspond to your correct Company structure;
- if you need to provide answers to more than one Headquarter/Master Supplier;
- If you want to group more Headquarters under the same Master Supplier.

For example, if a holding company has a common sustainability strategy for all its Headquarters, they can all be aggregated under the same Master Supplier, so that the questionnaire will be answered one time for all of them.

On the opposite, if a Master Supplier contain codes that do not belong to the Headquarter, they can be removed.

Changes can be requested by opening a ticket through the HELP button within the tool.

See also: Supplier portal> MENU > Documents > Sustainability > Sustainability Self Assessment > SQP Suite Supplier Self Support Supplier user guide

# Sustainability Self Assessment Guide



Sustainability Supplier Self-Assessment version 2020

CAUTION:  
SAVE FREQUENTLY TO AVOID LOSING DATA



Header

MS details

Copy

Answers

Human Rights

Environment

Compliance & Ethics

Diversity

Health Safety

General

DUE DATE

12/31/2020 12:00:00 AM

LAST SAVED

Click **Copy Answers** to copy the answers from a previous version of the SSSA if already filled in

|   |   |     |
|---|---|-----|
| ⚠ HR1 - Do you have a COMPANY code of conduct that specifically addresses and is consistent with the AIAG Corporate Responsibility Guidance Statements in such areas as Basic Human Rights, Forced / Compulsory Labor, Child Labor, Discrimination and Harassment, Freedom of Association, Health & Safety, Compensation and Working Hours including overtime?  | ▼ | 100 |
| ⚠ HR2 - Do you have a SUPPLIER code of conduct that specifically addresses and is consistent with the AIAG Corporate Responsibility Guidance Statements in such areas as Basic Human Rights, Forced / Compulsory Labor, Child Labor, Discrimination and Harassment, Freedom of Association, Health & Safety, Compensation and Working Hours including overtime? | ▼ | 80  |
| ⚠ HR3 - Do you know the location of 100% of the supplier facilities that provide goods or services to your company?   | ▼ | 60  |
| ⚠ HR4 - Does your company have a program or process in place to measure or verify responsible Working Conditions practices of its suppliers?  | ▼ | 50  |
| ⚠ HR5 - Does your company place a contractual requirement on its suppliers (including staffing agencies) to be in compliance with Labor   | ▼ | 40  |



# Sustainability Self Assessment Guide



Sustainability Supplier Self-Assessment version 2020

CAUTION:  
SAVE FREQUENTLY TO AVOID LOSING DATA



Header  
MS details  
Copy

DUE DATE  
12/31/2020 12:00:00 AM

LAST SAVED DATE

Master Supplier  
CG TEST SUPPLIER

Answers

Human Rights

- ! Do you have a COMPANY code of conduct that...
- ! Do you have a SUPPLIER code of conduct tha...
- ! Do you know the location of 100% of the su...
- ! Does your company have a program or proces...
- ! Does your company place a contractual requ...

Environment

Compliance & Ethics

## Human Rights

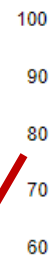
! HR1 - Do you have a COMPANY code of conduct that specifically addresses and is consistent with the AIAG Corporate Responsibility Guidance Statements in such areas as Basic Human Rights, Forced / Compulsory Labor, Child Labor, Discrimination and Harassment, Freedom of Association, Health & Safety, Compensation and Working Hours including overtime?

Company Code of Conduct



Comment

% Answers



For each question  
Enter your answers  
& comments

Click here to open and  
complete each  
question

% completed  
answers

# Sustainability Self Assessment Guide

**Health Safety**

HS1 - Does your company have a health & safety management system at a facility level that documents and records the needed regulatory compliance issues and conforms to company and customer requirements?

System

Help Answer

Commento

HS2 - Does yo

HS3 - Does yo

HS4 - Are emp

HS5 - Does yo  
for employees

HS6 - Does yo

HS7 - Does yo

**Human Rights - Do you have a SUPPLIER code of conduct that specifically addresses and is consistent with the AIAG Corporate Responsibility Guidance Statements in such areas as Basic Human Rights, Forced / Compulsory Labor, Child Labor, Discrimination and Harassment, Freedom of Association, Health & Safety, Compensation and Working Hours including overtime?**

0. Our company currently does not have this item and has not dedicated resources to this area.

1. Our company has dedicated limited resources to this item, has recently begun to implement a program to address this item, or relies solely on external resources to address this item. Our company has approximately 25% of the requirements in place or underway.

2. Our company has elements of this item implemented (approximately 50%) with the understanding that further action and activities are required. Our management supports further engagement.

3. Our company has many of the elements of this item implemented and a formal policy in place. Implementation of the additional required elements is underway and planned over the course of a longer period of time. The time is approximately 75% implementation.

4. Our company fully undertands and has implemented at least 90% of the item. Some additional action is required in order to make this item robus and effective.

5. Our company has fully implemented this item and is able to address future requirements that are in development or anticipated. Management is fully engaged. Our company meets or exceeds customer or regulatory requirements

NA. This question does not apply to our company

% Rispote

100

90

80

70

60

50

40

30

20

Click for description of responses

# Sustainability Self Assessment Guide

Master Supplier

Copy Answers

- Do you have a COMPANY code of conduct that...
- !  Do you have a SUPPLIER code of conduct tha...
- Do you know the location of 100% of the su...
- !  Does your company have a program or proces...
- Does your company place a contractual requ...

Environment

- Does your company have an environmental ma...
- !  Does your company track waste recycling ra...
- Has your company established environmenta...
- Does your company report your greenhouse g...

| Environment   |                          | % Answers |
|---|--------------------------|-----------|
| <span style="color: yellow;">●</span> EN1 - Does your company have an environmental management system? Examples include ISO 14001, Responsible Care, or internal systems.   | <input type="checkbox"/> | 100       |
| <span style="color: red;">! </span> EN2 - Does your company track waste recycling rates?  | <input type="checkbox"/> | 90        |
| <span style="color: green;">●</span> EN3 - Has your company established environmental targets and reduction plans for Greenhouse gas emissions, energy, water, waste and air emissions?   | <input type="checkbox"/> | 80        |
| <span style="color: grey;">●</span> EN4 - Does your company report your greenhouse gas emissions and/or climate change strategy to the Carbon Disclosure Project (CDP) or similar initiatives?  | <input type="checkbox"/> | 70        |
| <span style="color: yellow;">●</span> EN5 - Does your company have a proactive (such as preventative maintenance) program in place and review sources of potential releases to air, water and land on a periodic basis and identify areas of improvement? | <input type="checkbox"/> | 60        |
| <span style="color: red;">! </span> EN6 - Does your company have an Emergency Planning system and track and report progress on the requirements to management?  | <input type="checkbox"/> | 50        |
| <span style="color: red;">! </span> EN7 - Does your company evaluate regulatory requirements and track and report progress on the requirements to management?   | <input type="checkbox"/> | 40        |
| <span style="color: red;">! </span> EN8 - Does your company ensure environmental knowledge of regulatory requirements and new hire awareness of regulatory requirements?  | <input type="checkbox"/> | 30        |
| <span style="color: red;">! </span> EN9 - Does your company require your suppliers to take ENVIRONMENTAL training?  | <input type="checkbox"/> | 20        |
| <span style="color: red;">! </span> EN10 - Does your company have an environmental policy that is approved by management and communicated throughout the organization?  | <input type="checkbox"/> | 10        |
| <span style="color: red;">! </span> EN11 - Does your company require the purchase of recycled and/or sustainable materials and work with suppliers to ensure responsible sourcing?  | <input type="checkbox"/> | 0         |
| <span style="color: red;">! </span> EN12 - Does your company have a process in place to identify policy and management system non-compliance and areas of improvement?  | <input type="checkbox"/> |           |
| <span style="color: red;">! </span> EN13 - Does your company have a strategy to promote activities related to biodiversity (for example, land and water conservation)?  | <input type="checkbox"/> |           |
| <span style="color: red;">! </span> EN14 - Does your company have a process in place to measure or verify responsible environmental practices of its suppliers?   | <input type="checkbox"/> |           |

**Legend**

- !  Question has not been answered
- Value of 0 or 1 entered
- Value of 2 or 3 entered
- Value of 4 or 5 entered
- Response of NA entered

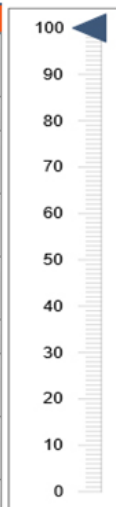
# Sustainability Self Assessment Guide

- Human Rights
  - Do you have a COMPANY code of conduct that...
  - Do you have a SUPPLIER code of conduct tha...
  - Do you know the location of 100% of the su...
  - Does your company have a program or proces...
  - Does your company place a contractual requ...
- Environment
- Compliance & Ethics
- Diversity
- Health Safety
  - Does your company have a health & safety m...
  - Does your company have a process to evalua...
  - Does your company conduct facility level S...
  - Are employees actively involved in risk as...
  - Does your company promote understanding of...
  - Does your company have a program or proces...
  - Does your company have an emergency respon...
  - Does your company have an effective Emerge...
- General
  - Does your company collaborate with industr...

A comment is mandatory for every "NA" and "5" selection, please check the section tree

| Environment   |                          |
|---|--------------------------|
| EN1 - Does your company have an environmental management system? Examples include ISO 14001, Responsible Care, or internal systems.   | <input type="checkbox"/> |
| EN2 - Does your company track waste recycling rates?  | <input type="checkbox"/> |
| EN3 - Has your company established environmental targets and reduction plans for Greenhouse gas emissions, energy, water, waste and air emissions?  | <input type="checkbox"/> |
| EN4 - Does your company report your greenhouse gas emissions and/or climate change strategy to the Carbon Disclosure Project (CDP) or similar initiatives?  | <input type="checkbox"/> |
| EN5 - Does your company have a proactive (such as preventative maintenance) program in place and review sources of potential releases to air, water and land on a periodic basis and identify areas of improvement? | <input type="checkbox"/> |
| EN6 - Does your company have an Emergency Planning system and track and report progress on the requirements to management?  | <input type="checkbox"/> |
| EN7 - Does your company have a system to evaluate regulatory requirements and track and report progress on the requirements to management?  | <input type="checkbox"/> |
| EN8 - Does your company provide training to ensure environmental knowledge of regulatory requirements and new hire awareness of the company's environmental policy and procedures?                                  | <input type="checkbox"/> |
| EN9 - Does your company provide or encourage your suppliers to take ENVIRONMENTAL training?   | <input type="checkbox"/> |
| EN10 - Does your company have an environmental policy that is approved by management and communicated throughout the organization?  | <input type="checkbox"/> |
| EN11 - Does your company have a system to require the purchase of recycled and/or sustainable materials and work with suppliers to...   | <input type="checkbox"/> |

% Answers



NOTE: For NA and 5 answers, a comment is REQUIRED.

# Sustainability Self Assessment Guide

**Help**

**CNH INDUSTRIAL**

*Sustainability Supplier Self-Assessment version 2020*

**CAUTION: SAVE FREQUENTLY TO AVOID LOSING DATA**

**Header**

**Master Supplier**

**Copy Answers**

**Human Rights**

**Environment**

**Compliance & Ethics**

**Diversity**

**Health Safety**

**General**

**Human Rights**

**HR1** - Do you have a COMPANY code of conduct that specifically addresses and is consistent with the AIAG Corporate Responsibility Guidance Statements in such areas as Basic Human Rights, Forced / Compulsory Labor, Child Labor, Discrimination and Harassment, Freedom of Association, Health & Safety, Compensation and Working Hours including overtime?

**HR2** - Do you have a SUPPLIER code of conduct that specifically addresses and is consistent with the AIAG Corporate Responsibility Guidance Statements in such areas as Basic Human Rights, Forced / Compulsory Labor, Child Labor, Discrimination and Harassment, Freedom of Association, Health & Safety, Compensation and Working Hours including overtime?

**HR3** - Do you know the location of 100% of the supplier facilities that provide goods or services to your company?

**HR4** - Does your company have a program or process in place to measure or verify responsible Working Conditions practices of its suppliers?

**HR5** - Does your company place a contractual requirement on its suppliers (including staffing agencies) to be in compliance with Labor and Human Rights laws and regulations?

**% Answers**

100

90

80

70

60

50

40

30

20

10

0

This button  saves and transmits the questionnaire once 100% of questions have been answered



# Sustainability Self Assessment Guide



*Sustainability Supplier Self-Assessment version 2020*

- Header
- Master Supplier
- Copy Answers

- Human Rights
- Environment
- Compliance & Ethics
- Diversity
- Health Safety
- General

SAVE FR

Supplier Score 56.69  
Auditor Score



| Human Rights  |                          | % Answers |
|---|--------------------------|-----------|
| HR1 - Do you have a COMPANY code of conduct that specifically addresses and is consistent with the AIAG Corporate Responsibility Guidance Statements in such areas as Basic Human Rights, Forced / Compulsory Labor, Child Labor, Discrimination and Harassment, Freedom of Association, Health & Safety, Compensation and Working Hours including overtime?  | <input type="checkbox"/> | 100       |
| HR2 - Do you have a SUPPLIER code of conduct that specifically addresses and is consistent with the AIAG Corporate Responsibility Guidance Statements in such areas as Basic Human Rights, Forced / Compulsory Labor, Child Labor, Discrimination and Harassment, Freedom of Association, Health & Safety, Compensation and Working Hours including overtime? | <input type="checkbox"/> | 90        |
| Free - Do you know the location of 100% of the supplier facilities that provide goods or services to your company?  | <input type="checkbox"/> | 80        |
| Free - Does your company have a program or process in place to measure or verify responsible Working Conditions practices of its suppliers?   | <input type="checkbox"/> | 70        |
| Free - Does your company place a contractual requirement on its suppliers (including staffing agencies) to be in compliance with labor laws and regulations?  | <input type="checkbox"/> | 60        |
| Free - Do you have a policy in place to ensure that your company and its suppliers are not using forced or compulsory labor?  | <input type="checkbox"/> | 50        |
| Free - Do you have a policy in place to ensure that your company and its suppliers are not using child labor?   | <input type="checkbox"/> | 40        |
| Free - Do you have a policy in place to ensure that your company and its suppliers are not using discrimination and harassment?   | <input type="checkbox"/> | 30        |
| Free - Do you have a policy in place to ensure that your company and its suppliers are not using forced or compulsory labor?  | <input type="checkbox"/> | 20        |
| Free - Do you have a policy in place to ensure that your company and its suppliers are not using child labor?   | <input type="checkbox"/> | 10        |

## SCORING

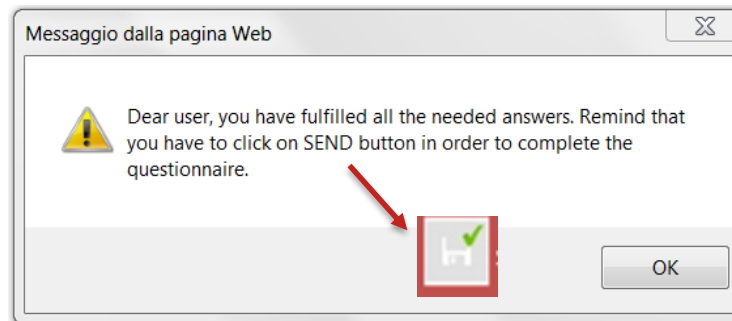


Once the questionnaire has been sent, the final score and the radar chart are displayed

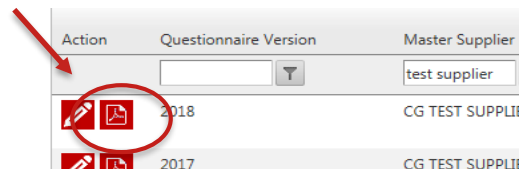
# Sustainability Self Assessment Guide

## Please take note

- ✓ The questionnaire can be saved at any time (partially or totally) prior to sending.
- ✓ Answers can be changed until final submission of the Self Assessment. After entering 100% of the answers it is required to put the questionnaire in the final status «sent». A dedicate message remind you to click on the specific «send» button



- ✓ The questionnaire can be always downloaded as .pdf file with responses you have provided.



# Sustainability Self Assessment Guide

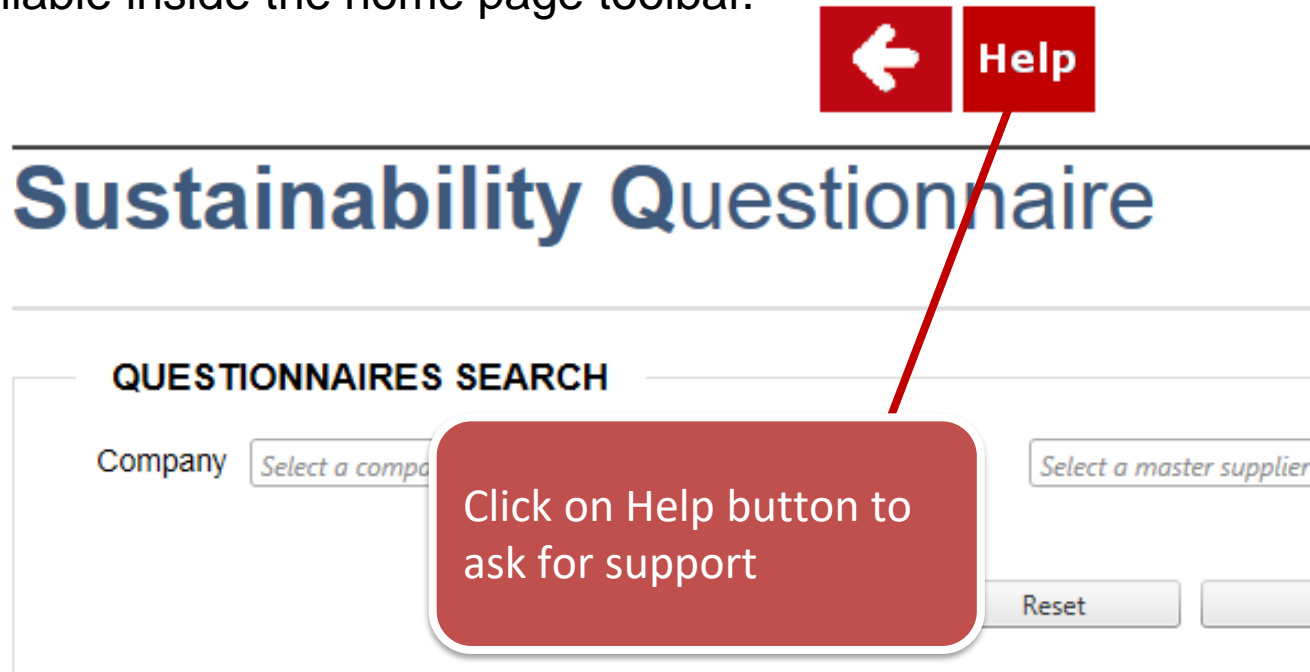
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## ➤ **Help desk and support**



# Sustainability Self Assessment Guide

In case of technical issues during the tool navigation, a HELP button is available inside the home page toolbar.



For additional detail on how to open a ticket refer to

MENU > Documents > Sustainability > Sustainability Self Assessment > SQP Suite\_Supplier Self Support\_Supplier user guide